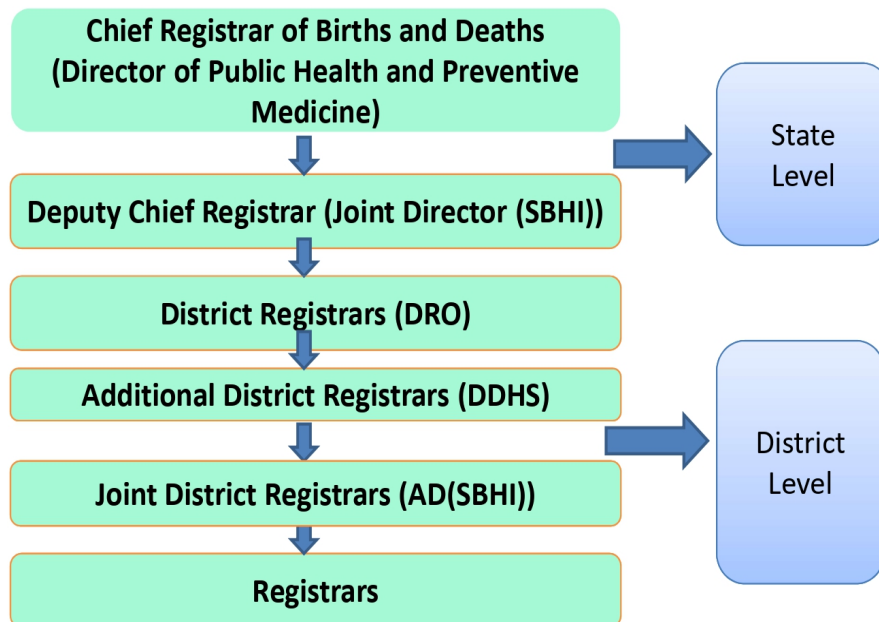




Civil Registration System

Civil Registration is a continuous, permanent, compulsory recording of the occurrence and characteristics of vital events, like births, deaths and still births. The registration of births and deaths is carried out under the provisions of the Registration of Birth and Death (RBD) Act, 1969 and governed by Tamil Nadu Registration of Birth and Death Rules, 1977. The revamped system of registration of births and deaths was implemented from 01.01.2000 as per Tamil Nadu Registration of Birth and Death Rules, 2000. The Director of Public Health and Preventive Medicine is appointed as the Chief Registrar of Births and Deaths in Tamil Nadu as per section 4 (3) of the RBD Act, 1969 and he is the implementing authority of the RBD Act 1969 in the State.

Registration Hierarchy



Departments involved in Birth and Death Registration

- Municipal Administration (Corporation & Municipalities)
- Town Panchayats
- Revenue Administration
- Health
- Police

Where to register the Birth /Death?

The birth / death are to be registered at the place of occurrence of birth/death i.e. where the birth/death took place as per provision of Section 7 (2) of the RBD Act, 1969.

Whom to approach for registration?

Local Area	Birth and Death Registrars
Corporation	Sanitary Inspector
Municipality, Township	Sanitary Inspector
Town Panchayats	Executive Officer/ Sanitary Inspector
Village Panchayats	Village Administrative Officer
Primary Health Centres & Govt. Medical Institutions	Health Inspector
Cantonment	Sanitary Inspector
Estates / Plantations	Manager

How many copies of birth or death certificate can be obtained?

One free copy of birth / death certificate is issued to the informant under Section 12 of the RBD Act. Under the provision of Section 17 of the Act, any number of copies can be obtained by any one after paying the prescribed fee.

How the birth /death registration is carried out at present?

The Birth and Death Registration is carried out in the online CRS software based on the information provided in the prescribed reporting form by the informant with due signature from 2018 onwards.

Can the Birth/Death certificate be downloaded by the public?

From 01.01.2018 - Yes, the public can download anytime/anywhere and any number of copies of Birth/Death certificates at free of cost from crstn.org web portal for the events registered in CRS software from 01.01.2018.

Prior to 01.01.2018 - Depending on the place of occurrence and its registration, the following authorities may be approached for getting a copy of the birth/death certificate on payment of prescribed fee.

Place of Occurrence	Authority
Municipality and Corporations	Commissioner
Town Panchayat, Village Panchayat & Primary Health Centre	Sub Registrar of Assurances
Cantonment	Executive Officer
Greater Chennai Corporation	Certificates are available in https://chennaicorporation.gov.in/gcc/ for downloading.